



Brooke Wirth

Catamaran Senior Project Manager

Position with Firm

2019–present ***Catamaran Senior Project Manager.*** Provides support to Catamaran, the Michigan Department of Education’s online system that tracks local school district compliance with federal special education laws and regulations. Serves as the development project manager for the Office of Special Education’s Policy Unit, documenting process workflows, requirements, test plans, as well as system and feature designs. Manages subcontracting partner participation and serves as a team subject-matter expert, defining and sharing best practices for assigned focus areas.

Previous Professional Experience

2018–2019 ***Statewide Lean Process Improvement Training and Certification Specialist, State of Michigan,*** Lansing, Michigan. Researched, developed, and delivered continuous improvement training for more than 50,000 state employees. Managed a state government–focused lean process improvement methodology, mentoring, and certification program that empowered employees to improve services for Michigan residents. Planned events for and managed business relationships with lean process improvement liaisons across the state.

2016–2018 ***Statewide Lean Process Improvement Consultant, State of Michigan,*** Lansing, Michigan. Facilitated process improvement projects for all state departments to initiate and manage organizational change. Trained employees on project management for successful implementation. Created surveys and identified metrics for internal team improvements.

2013–2016 ***Process Improvement and Communications Analyst, State of Michigan,*** Lansing, Michigan. Project managed various process improvement initiatives, as directed by the Michigan State Budget Office and the Executive Office of Gov. Rick Snyder. Developed communication strategies, including an innovative crowdsourcing platform and website for customers.

2011–2013 ***Appointments Associate, Executive Office of Governor Snyder,*** Lansing, Michigan. Recruited, interviewed, and vetted applicants for the State of Michigan boards and commissions. Assisted with the creation and design of an online application system and database for appointees. Edited and updated press releases and website content.

Education Michigan State University, BA in Political Science with a concentration in Public Policy and Public Administration

Certifications

- Lean Six Sigma Green Belt
- Lean Six Sigma Black Belt