



Hannah Leggert

Senior Accountant

Position with Firm

2023–present **Senior Accountant.** Responsible for processing accounts receivable and generating financial reports for staff and leadership. Monitors and ensures the accuracy of PSC's general ledger and financial transactions. Supports PSC project managers by setting up and tracking projects and providing accurate project variance reports.

2019–2023 **Accounting and Payroll Specialist.** Responsible for processing accounts payable and expense reports. Assisted with accounts receivable processing and provided support to the finance department. Ensured accuracy of accounting documents to reflect the firm's commitment to quality.

Previous Professional Experience

2018–2019 **Audit Intern, Michigan Office of the Auditor General, Lansing, Michigan.** Reviewed financial statements, analyzed data, and actively participated on an audit team. Partook in audit activities including client communication, risk assessments, and testing procedures. Conducted research on new accounting principles and helped incorporate those principles into audit projects. Provided support to audit supervisors by completing duties as assigned and facilitating contact with each state agency.

Education Grand Valley State University, BBA in Accounting with honors

Activities

- Volunteer Tax Preparation Assistant, Volunteer Income Tax Assistance (VITA), 2018
- Community Service and Technical Support, Fowlerville Freedom Center, 2015–2019